**Forklift Operator**

The Forklift Operator is responsible for monitoring and supplying production lines with raw materials, transporting full goods, picking orders and/or loading and unloading trucks.

**Forklift Operator Responsibilities:**

* Adhere to all health and safety policies/procedures, Good Manufacturing Practices (GMPs) and wear the required personal protective equipment (PPE) while in the warehouse or production areas.
* Operate forklifts and/or related machinery in a safe, efficient and productive manner.
* To clean the shipping area as required including mopping the PIT area, 18” perimeter, emptying the garbage, emptying the cardboard bins and all other cleaning duties as assigned by management.
* Relieve on the production lines for breaks as per relief schedule and line operator requirements.
* Bring to management’s attention, any hazardous condition that could cause an accident or an unsafe working condition.
* Report to management any incidents, accidents or near misses suffered during the work shift.
* To participate in, when requested, hazard assessments and analysis.
* To bring to the attention of management and or Inventory Control, any discrepancies in inventory accuracy in the inventory management system.
* Active in assisting the site to continuously improve efficiency, performance, and reducing down time and waste.
* Promote enthusiastic, positive and proactive attitudes and team based behaviours.
* Commit to successfully achieving the goals and objectives of the team, the department and the company.
* All other duties as assigned by management.

**Forklift Operator Requirements:**

* Valid Forklift certification.
* Approximately 3+ years in a fast moving packaged goods environment, beverage production experience preferred.
* Good interpersonal and communication skills, both written.
* Solid understanding of production machinery/forklifts, including an awareness of technical issues.
* Able to work quickly and accurately under pressure.
* High School Certification.
* 3-5 years relevant work experience in a manufacturing environment.
* Experienced in ERP.